



Youth Enrichment Services-LC Success Coordinator AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description:

The Massachusetts Promise Fellow at Youth Enrichment Services will be working with 13-15-year-old students in the Leadership Corps program. The Fellow will support youth by facilitating workshops and activities focused on leadership development and academic engagement. The LC Success Coordinator will have a unique opportunity to use YES offered outdoor programming to reinforce lessons learned in the workshops.

Essential Responsibilities:

- Provide one-on-one and small group leadership development to youth ages 13-15
- Support youth leaders throughout their weekly leadership meetings; providing academic supports, sharing resources, and supervising homework hour
- Co-Facilitate and coach youth during YES offered outdoor weekend programming
- Work with YES Academy staff to support new program participants as they transition from middle school to high school
- Facilitate goal setting, benchmarks, and celebrate achievements of youth in the program
- Lead Outdoor Adventure and SnowSports programming attended by the Leadership Corps participants
- Work with program and outreach staff to develop relationships with Dorchester/Mattapan and Roxbury middle schools to engage youth in YES's leadership development programs
- Attend offsite youth training experiences including snow sports training
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

Qualifications:

- Excellent organizational and communication skills
- Experience working with youth
- Strong critical thinking and problem-solving skills
- Willingness to participate in YES offered outdoor activities
- Experience in an out-of-time program (as staff/volunteer or participant) preferred
- Flexibility and adaptability to a fast paced and changing environment
- Comfortable working with Microsoft applications including Outlook and Excel
- Valid driver's license

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

Youth Enrichment Services provides outdoor programming seasonally, as such the Fellows schedule is reflective of weather/activity timing

- Between August and mid-September, and from April through June, the Fellow's work schedule will be 8:30 am to 4:30 pm Monday through Friday.
- Between October and December, the Fellows schedule will be Monday-Thursday 10:00am-7:00pm, Fridays from 10:00am-2:00pm
- January- March Tuesday-Thursday 10:00am-7:00pm and all day either Saturday or Sunday (to supervise/support youth during snow sports trips)

Fellow Service Locations:

- 412 Massachusetts Ave. Boston, MA 02118-3505

Supervisor Name: Yuliya Lantsman

Supervisor Email: leadership@yeskids.org

Benefits

For an eleven-month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive: A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,195 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [mpfapplication2020](#) to complete a general application **ASAP before July 1, 2020**

More Info:

- Selection decisions will be made on or before July 20, 2020. **All position offers will be provisional until 2020-2021 federal funding has been confirmed.**
- Program start date is August 17th, 2020
- More information about Youth Enrichment Services can be found at <https://yeskids.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.