



## Youth Enrichment Services (YES) AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### Service Description

Location: The Massachusetts Promise Fellow LC Success Coordinator at Youth Enrichment Services (YES) will be working with 8th & 9th grade students in the Leadership Corps program. The Fellow will support youth by facilitating workshops, volunteer projects, and activities focused on leadership development and academic engagement. The LC Success Coordinator will have a unique opportunity to use YES offered outdoor programming to reinforce lessons learned in workshops.

### Essential Responsibilities

- Support youth leaders in weekly leadership meetings and volunteer projects: plan and facilitate workshops, provide academic support, share resources, and supervise homework hour.
- Provide youth with one-on-one support: facilitate goal setting, benchmarks, support transition from YES program participant to youth leader and from middle school to high school student.
- Co-Facilitate and coach youth during YES offered outdoor weekday or weekend programming and training experiences.
- Lead OutdoorAdventure and Operation SnowSports programs where Leadership Corps teens serve as volunteers.
- Work with program and outreach staff to develop relationships with Dorchester, Mattapan, and Roxbury middle and high schools to recruit youth participants.
- Maintain program records, including a student portfolio, attendance, scheduling, and demographics.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

### Qualifications

- Valid driver's license
- Experience working with youth; Experience in an out-of-school-time program (as staff, volunteer, or participant) preferred
- Willingness to participate in YES offered outdoor activities (skiing/snowboarding, cross country skiing, kayaking, rock climbing, biking, etc.)
- Strong critical thinking and problem-solving skills

- Flexibility and adaptability to a fast paced and changing environment
- Comfortable working with Microsoft applications including Outlook and Excel
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.  
\*Eligibility to participate in MPF is contingent on the results of this screening

#### Fellow Schedule

- Between August and mid-October: 9am-5pm, Monday-Friday
- Between October and June: 11am-7pm, Monday-Thursday, 9am-5pm Friday
  - During the SnowSports season of January-March: 3 days a week 11am-7pm, Monday-Wednesday; Saturdays OR Sundays full day SnowSports trips, 5:30am-6pm; Thursday/Friday hours adjusted as needed for an approximate 40hrs a week
- Upon beginning of service, the Fellow will receive a schedule that will include overnights and weekend dates for trips and trainings

**Site location:** 412 Massachusetts Ave. Boston, MA 02118

**Supervisor Name:** Laura Neubauer

**Supervisor Email:** lneubauer@yeskids.org

#### Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

#### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

#### More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15<sup>th</sup>, 2022  
More information about Youth Enrichment Services and the youth program can be found at [yeskids.org](http://yeskids.org).
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



**Massachusetts Promise Fellowship**  
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[www.masspromisefellows.org](http://www.masspromisefellows.org)

