



WALTHAM HIGH SCHOOL AMERICORPS MASSACHUSETTS PROMISE FELLOW

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

SERVICE DESCRIPTION

WALTHAM-The role of the Fellow will be to work closely with 25-30 at-risk students from the Waltham High School Classes of 2018 and/or 2019. Tasks include identifying individual needs, targeting interventions, and developing individual student success plans in order to stay on track for graduation. Ongoing monitoring of students will continue throughout the course of the academic year in collaboration with a school administrator and a wide variety of stakeholders. In addition, the Fellow will be responsible for teaching *Overcoming Obstacles* or similarly approved curriculum (after-school five hours per week throughout the school year) in order for the targeted students to learn a variety of life skills that will help them to successfully achieve success in high school and be better prepared for college or the workforce.

ESSENTIAL RESPONSIBILITIES

- Daily connections with the class administrator and with school resource personnel and families as needed
- Working closely with 20-25 at-risk students
- Creating and implementing individual student success plans
- Planning, delivering, and assessing the *Overcoming Obstacles* life skills course curriculum
- Problem-solving for issues that arise, identifying resources available and solutions
- Identifying and planning associated activities beneficial to students
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 12 month commitment

QUALIFICATIONS

- Excellent organizational and communication skills
- Interest in and commitment to national and community service
- Experience working with youth
- Strong critical thinking and problem solving skills
- Ability to prioritize tasks and maintain progress on short and long-term goals
- 21 years of age or older
- College degree
- Must be a US Citizen, US National or Permanent Resident Alien

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Bilingual Spanish preferred
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening

FELLOW SCHEDULE

M-TH 7:30-3:30, F 7:30-2:30

SUPERVISOR NAME: TIM MCMAHON (TIMOTHYMCMAHON@K12.WALTHAM.MA.US)

BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$14,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and a \$5,775 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

CONTACT INFORMATION

Apply ASAP! Applicants are hired on a rolling basis.

Visit <https://www.surveymonkey.com/r/mpfapplication2017> to complete a general application **and send a letter of interest, resume and contact info for two references ASAP and before June 30th, 2017** to Tim McMahon at timothymcmahon@k12.waltham.ma.us

MORE INFO

- Interviews will take place during May and June of 2017
- Selection decisions will be made on or before July 16th, 2017. All position offers will be provisional until 2017-2018 federal funding has been confirmed.
- Program start date is August 8th, 2017
- More information about Waltham High School and the youth program can be found at Walthampublicschools.org/WHS
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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