



## WEST END HOUSE BOYS & GIRLS CLUB AMERICORPS MASSACHUSETTS PROMISE FELLOW

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### SERVICE DESCRIPTION

The Mass Promise Fellow will provide critical support to the West End House Academic Success team, offering comprehensive, strength-based academic interventions and engaging out-of-school-time programming to youth who reside in some of Boston's most underserved neighborhoods. The Mass Promise Fellow will strengthen partnerships with the administration and staff of local schools, ensuring a long-term community commitment to our young people's academic success. The Mass Promise Fellow will develop and implement innovative, high-impact curricula that empower youth to develop critical thinking skills, deepen positive peer-to-peer relationships, and cultivate personal and academic growth, positioning young people for success through high school graduation and college completion. The Mass Promise Fellow will draw upon personal academic interests and expertise to establish programming that leaves a lasting impact of youth on-time grade progression, high school graduation, school attendance, test scores, and personal development.

**CITY**-Boston, MA

### ESSENTIAL RESPONSIBILITIES

- Develop relationships with three neighborhood schools
- Collect information from schools regarding students' grades, attendance, and behavior
- Provide individual case management for a target group of twenty-five young people
- Develop and implement a curriculum to help students develop social-emotional skills, such as creative thinking, initiative, and perseverance
- Provide individual and group academic support programs at the West End House and at local schools
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 12 month commitment
- Have a flexible schedule to work evenings and occasional weekends

### QUALIFICATIONS

- Excellent organizational and communication skills
- Interest in and commitment to national and community service
- Experience working with youth

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Strong critical thinking and problem solving skills
- Ability to prioritize tasks and maintain progress on short and long-term goals
- The ability to work independently and as part of a team
- The desire to work with diverse constituencies
- Ability to see the big picture without losing sight of the details
- Professional and mature
- 17 years of age or older
- AA/BA/BS preferred
- Driver's license preferred
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

#### FELLOW SCHEDULE

M-F, 12PM-8PM

SUPERVISOR NAME: SUNNY HARIRCHI (SHARIRCHI@WESTENDHOUSE.ORG)

#### BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$14,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and a \$5,815 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

#### CONTACT INFORMATION

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit <https://www.surveymonkey.com/r/mpfgeneralapp2017> to complete a general application **and send a letter of interest, resume and contact info for two references ASAP and before June 30<sup>th</sup>, 2017** to Sunny Harirchi, Director of Academic Success at [sharirchi@westendhouse.org](mailto:sharirchi@westendhouse.org).

#### MORE INFO

- Interviews will take place during May and June of 2017 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 16<sup>th</sup>, 2017. **All position offers will be provisional until 2017-2018 federal funding has been confirmed.**
- Program start date is August 8<sup>th</sup>, 2017
- More information about West End House Boys & Girls Club and the youth program can be found at <https://westendhouse.org/>.
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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