



Tierney Learning Center/Boys & Girls Clubs of Boston AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

South Boston-The Fellow will be the main source of contact for youth ages 11-14 in the after school program, providing dedicated homework help, steam (science, technology, engineering, art, math) programming, and experiential learning opportunities. The Fellow will also play an integral role in recruitment and retention for after school. Other potential duties and opportunities include promoting and planning family engagement events and assisting with the Tierney's OMT (Teen Program) during the evening. The role will additionally include seeking and maintaining partnerships with other community organizations, planning programs and field trips, regular staff and supervision meetings, fulfilling essential MPF duties (time sheets, program reports, professional development, data collections, etc.), and assisting with general responsibilities within the TLC.

Essential Responsibilities

- Plan and implement academic enrichment programming, including dedicated homework help, during OST time for 11-14 year olds in the Boys & Girls Club program.
- Play an integral role in recruitment, retention, and membership development for after school program.
- Opportunities to plan and implement family engagement experiences.
- Plan and facilitate opportunities for experiential learning both on- and off-site (may occur outside of regular program hours).
- Additional opportunity for youth engagement and community involvement by assisting with OMT (Tierney Center-based evening teen program) for 13-18 year olds in the community.
- Be able to work independently and as an essential member of a diverse team.
- Seek and maintain collaborative opportunities within the community and with program partners.
- Maintain relationships with families, schools, and core providers for youth in BGCB program.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Qualifications

- Must be 18 years or older
- High school diploma or GED equivalent required, bachelors preferred

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Experience working with preteen and teen populations required, program planning/curriculum development/event planning experience preferred
- Knowledge of youth development principles
- Deep belief in the power and potential of young people to create social change
- Strong organizational, interpersonal and communication skills required
- Interest in and commitment to national and community service
- Passionate about social justice and working with diverse communities, youth, and families
- Ability to work independently and take initiative, as well as part of a team
- Knowledge of Spanish preferred
- Excellent organizational and communication skills
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

Monday – Friday, 10am-6pm

(some evening or weekend hours to be expected, schedule can be flexible depending on programming)

Supervisor Name: Alyse Faiella

Supervisor Email: afaiella@bgcb.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [masspromisefellowapplication2019](#) to complete a general application **and upload your letter of interest, resume and contact info for two references ASAP and before May 1st, 2019.**

More Info

- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1st, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5th, 2019
- More information about the Tierney Learning Center or the Boys & Girls Clubs of Boston and the youth programs can be found at:
<https://www.thetierneylearningcenter.org/>
<https://www.bgcb.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in

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contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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