



St. Stephen's Youth Programs AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

Boston-The Youth Leadership Corp Coordinator would facilitate the leadership development of middle schoolers through individual support and group trainings. These would offer a combination of hard skills—such as speaking in public and preparing for a job or school interview—with the interpersonal skills needed for success—presenting oneself with authority and professionalism and managing fears of failure (or success) so these do not create a block to achievement.

Essential Responsibilities

- Academic Development of middle schoolers through individual tutoring and group academic time.
- Recruitment of additional tutors to support specific students in particular subjects.
- Consistent oversight of four times a week academic blocks and the planning and implementation of additional academic programming during those times will increase a collective focus on achievement and success in school.
- Imagination Development of middle schoolers through hands-on experiences and group opportunities. These would offer a combination of field trips—to a hospital or community health clinic to learn about medical professions, for example—with the practice of understanding one's interests and aptitudes—workshops to identify talents and building up a "portfolio" of experiences (such as community service opportunities) that would be fodder for college essays.
- Program Planning and Student Support. S/he would be responsible for arranging outside experts from non-profits and other organizations to conduct trainings; coordinating Career Panels by inviting key people who can speak about particular fields; and planning college campus visits for middle schoolers to a range of college activities (sporting events, arts performances).
- Visit the teachers of YLCers at their middle schools to build relationships that would support academic success.
- Direct supervision of the overall program, supporting adult and teen staff and volunteers, during our afternoon and summer program hours.
- Measure the success of the YLC Program by using existing tools to show how our cohort of middle schoolers compares to BPS benchmarks for grade advancement, school attendance, and academic performance and with other tools (such as PEAR) to measure leadership skills, social development, and civic engagement.
- Tracking systems and administration of the YLC by keeping track of attendance, progress in school, reporting to funders, and other essential information.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

Massachusetts Promise Fellowship

Northeastern University ☐ 360 Huntington Avenue, 232 YMC ☐ Boston, MA 02115
masspromisefellows@northeastern.edu ☐ www.masspromisefellows.org

- Make a full-time, 11 month commitment

Qualifications

- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

Monday- Friday 10:00am- 7:00pm

Occasional weekend events with advanced notice

Supervisor Name: Kasey Boston
Supervisor Email: Kasey@ssypboston.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit masspromisefellowapplication2019 to complete a general application and upload your letter of interest, resume and contact info for two references ASAP and before May 1st, 2019.

More Info

- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1st, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5th, 2019
- More information about St. Stephen's Youth Programs and the youth program can be found at www.ssyphoston.org
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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Northeastern University
College of Professional Studies

