



St. Stephen's Youth Programs AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description The MPF Middle School Academic Specialist Fellow will serve as a lead counselor for our middle school program, focusing on the 7th and 8th grade students. The Fellow will provide 7th and 8th grade students with three trimesters of engaging programming exploring leadership development, community service, and setting academic goals. The Fellow will meet with the teachers and parents to ensure everyone is working in partnership. Planning enrichment programming and field trips that focus on health and wellness will also be completed. This position is an opportunity to bring experience, skills and passions to design programming for 7th and 8th grade students.

Essential Responsibilities

- Serve as a lead counselor for our middle school program, focusing on the 7th and 8th grade students.
- Provide 7th and 8th grade students with three trimesters of engaging programming exploring leadership development, community service, and setting academic goals.
- Meet with the teachers and parents to ensure everyone is working in partnership.
- Plan enrichment programming and field trips that focus on health and wellness will also be completed.
- Bring experience, skills and passions to design programming for 7th and 8th grade students.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

Qualifications

- High School Diploma or equivalent certification.
- Spanish, Mandarin, Cape Verdean Creole, and/or Haitian Creole language skills helpful.
- Experience in leading urban youth programming required
- Administrative experience preferred
- Previous experience with the B-SAFE or B-READY program an advantage
- Teaching experience / familiarity with the Boston Public Schools helpful
- Ability to work and thrive in a fast-paced, active environment with a consistently positive, can-do attitude
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change

- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule: Monday-Friday 11:00-7:00 PM and some very occasional weekends

Service Location: 419 Shawmut Ave, Boston 02118

Supervisor Name: Latasha Scott

Supervisor Email: latasha@ssypboston.org

Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$20,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15th, 2022
- More information about St. Stephen's Youth Programs and the youth program can be found at www.ssypboston.org
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



Massachusetts Promise Fellowship
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