



QUINCY ASIAN RESOURCES, INC. (QARI) AmeriCorps Massachusetts Promise Fellow/ServiceCorps Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

QUINCY-The Fellow will work closely with the 8 to 12 Youth Board members and up to 20 Youth Representatives, developing and implementing a curriculum of service learning projects to make a strong, significant, and lasting impact on the community and over 300 YSC members. These youth will plan, coordinate, and execute a series of small community service projects around Greater Boston, as well as some larger community projects, including a year-end celebration, a career day, and fundraising events. The Fellow will be serving a consistent group of 20 to 30 youth, for 35 hours a week, with approximately 15 to 20 of those hours being direct time with youth. The Fellow will lead the development and implementation of a college access curriculum.

Supervisor: Director of Programs, Peter Tam, peter@quincyasianresources.org

Essential Responsibilities

- Supervise and support QYB's completion of goals and implement projects by discussing and assessing community needs
- Attend bi-monthly Youth Board meetings and supervise team building and leadership development activities
- Develop and implement a College Access Series for youth to attend during the academic year
- Implement evaluations and report on the success and challenges of QYB and QYR as well the programmatic impact and recommendations for future improvement
- Support the YSC in planning "collaboration days", opportunities for youth to learn about other organizations in the community
- Co-lead "Bubble Tea Time" a workshop series that provides a safe space for youth to focus on their own socio-emotional development
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Qualifications

- Desire to work with 1st and 2nd generation immigrant youth
- Chinese or Vietnamese language skills desired, but not required

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Flexible schedule with some nights and weekends
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. * Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

M-F, 10:00AM – 6:00PM

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
 A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

How to Apply

Apply ASAP! Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) by May 1st, 2018 and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as filled.

More Info

- Interviews will take place during May, 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1st, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7th, 2018
- More information about Quincy Asian Resources, Inc. and the youth program can be found at www.quincyasianresources.org
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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