



QUINCY ASIAN RESOURCES, INC. (QARI) AmeriCorps Massachusetts Promise Fellow/Mentoring Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

QUINCY-The Fellow will coordinate all aspects of the U&I Mentoring program, maintaining and refining the major curriculum changes made during the 2017-2018 school year. This would include working directly with 60 to 70 youth approximately 50 hours per month. Other duties will include program coordination, curriculum development and activity planning, and one-on-one leadership development with mentors.

Supervisor: Director of Programs, Peter Tam, peter@quincyasianresources.org

Essential Responsibilities

- Continue to develop sustainable program in partnerships with Atlantic Middle School, Central Middle School and North Quincy High School
- Design weekly activities within curriculum to achieve program goals and objectives
- Design and implement 1-2 multimedia projects for matches
- Organize group field trips and provide community resources/activities for matches in the Greater Boston Area
- Provide orientations and trainings for mentors and mentees
- Match middle school mentees with high school mentors
- Provide ongoing match support for 25-35 matches
- Support parental involvement initiative of U&I mentees
- Support QARI staff in program data collection, evaluation, and communication of results
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Qualifications

- Fluency in Mandarin or Cantonese strongly preferred
- Experience with/or commitment to youth development and education, specifically immigrant or English Learner youth preferred
- Possess an understanding of and commitment to immigrant communities
- Flexible schedule with some weekends

Massachusetts Promise Fellowship

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masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

M-F, 10:00AM – 6:00PM

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
 A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

How to Apply

Apply ASAP! Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as filled.

More Info

- Interviews will take place during May, 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1st, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7th, 2018
- More information about Quincy Asian Resources, Inc. and the youth program can be found at www.quincyasianresources.org.
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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