



## MGH- Center for Community Health Improvement AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### **Service Description:**

The MGH Youth Scholars Program will provide thirty-one 10th grade students, who have participated in our program since the ninth grade, with the academic, 21st Century, and career skills to expand and enhance their educational and career options. Based on the belief that there is a direct correlation between educational attainment, economic potential, and one's overall health, the Massachusetts Promise Fellow's effort will aid in helping to create healthier people; and thus healthier communities. The Fellow will also work to build a future workforce that is educationally prepared and has the skills to successfully compete in a dynamic and global economy.

### **Essential Responsibilities:**

The Fellow will spend 80% of their overall year of service on executing Academic Enrichment in the area of STEM, which will include, but not be limited to the following:

- Build relationships with thirty-one existing 10th Youth Scholars and create personal academic plans
- Expose Youth Scholars to careers, topics, and professionals in STEM, specifically to STEM professionals of color
- Create activities for students to discover college majors and colleges/universities, and other postsecondary education options that align with their academic and professional goals
- Build Scholars' leadership skills and confidence in STEM subjects (specifically math)
- Develop ways for 10th grade parents to feel included in their child's academic pursuits and STEM interests.
- Monitor the academic progress of all Scholars and ensure that those who need extra support are provided tutoring services and/or individual academic advising.
- Work in collaboration with Youth Scholars managers on creating connections for academic enrichment across grade levels.
- Work in collaboration with CCHI's evaluation department to identify strengths and areas for improvement in academic enrichment to ensure students meet their academic goals.

The remaining 20% of the Fellow's year of services will be spent on general programming and support, which includes:

- Refining practices and procedures that will strategically strengthen program impact.
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

## Qualifications:

- Strong project management and interpersonal skills
- Excellent project planning, prioritization, and time management skills.
- Excellent verbal and written communications skills.
- Ability to successfully work both autonomously and in a team environment.
- “Can do” work ethic and optimistic sense of humor.
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *\*Eligibility to participate in MPF is contingent on the results of this screening*

## Fellow Schedule:

- Monday – Friday: 9am-5pm. Some weekends.

## Fellow Service Location:

- MGH Center for Community Health Improvement, 101 Merrimac St. Boston, MA 02116

**Supervisor Name:** Keisha Antoine

**Supervisor Email:** [kantoine2@mg.harvard.edu](mailto:kantoine2@mg.harvard.edu)

## Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,195 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

## Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [mpfapplication2020](#) to complete a general application **ASAP before June 1<sup>st</sup>, 2020**

## More Info:

- Selection decisions will be made on or before July 1<sup>st</sup>, 2020. **All position offers will be provisional until 2020-2021 federal funding has been confirmed.**
- Program start date is August 4<sup>th</sup>, 2020
- More information about the Massachusetts General Hospital- Center for Community Health Improvement and the youth program can be found at <https://www.massgeneral.org/community-health/cchi/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.