



## Mass General Hospital Center for Community Health Improvement Youth Scholars Program AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

### Service Description

Boston-The mission of the Massachusetts General Hospital (MGH) Center for Community Health Improvement (CCHI) is to collaborate with community and hospital partners to build and sustain healthier communities. The MGH Youth Scholars Fellow's project will consist of the Fellow facilitating a weekly two-hour program during OST for thirty 10<sup>th</sup> grade youth scholars (September 2019 –June 2020). Programming for the 10<sup>th</sup> grade cohort includes, but is not limited to: retreats, orientations, and career and college exploration activities. Building upon the current curriculum modules, the Fellow will facilitate more than 200 hours of programming through one-on-one and weekly group sessions both for the 10<sup>th</sup> grade cohort. Potential program topics and activities will include: an introduction to careers in healthcare and medicine through department visits, job shadowships and workshops to incorporate social-emotional skill development into program curriculum.

### Essential Responsibilities

- Build and establish relationships with thirty existing 10th grade Youth Scholars.
- Expose Youth Scholars to careers, topics and professionals in science and healthcare, specifically to professionals of color.
- Create activities for students to discover college majors and colleges/universities to align with their academic and professional goals.
- Build scholars' leadership skills, and confidence and curiosity in science and healthcare fields.
- Develop ways for parents to feel included in their child's academic pursuits and career interests.
- Monitor the academic progress of all scholars and ensure that those who need extra support are provided tutoring services and/or individual academic advising.
- Enhance racial identity workshops for students. Apply feedback and analyze data from previous workshops to support students in their personal development in honing the social/emotional skills they will need to thrive in college and beyond.
- Solicit assistance from school and community-based partners to recruit more male applicants and increase completion rate for male applicants.
- Work with MGH Youth Scholars staff to make final selections of 9<sup>th</sup> grade cohort
- Refining practices and procedures that will strategically strengthen program impact.
- Demonstrate superior project management, networking, and relationship building skills.

### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Work in collaboration with Youth Scholars managers and our part-time social worker on creating connections for social-emotional learning across grades 9-12.
- Work in collaboration with CCHI's evaluation department to identify strengths and areas for improvement in academic enrichment to ensure students meet their academic goals.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Qualifications

- Excellent communication and organizational skills
  - Experience and/or strong passion for youth development work
  - Strong critical thinking and initiative
  - Ability to prioritize and maintain progress on long term and short term tasks
  - The desire to work with diverse constituencies
  - Ability to handle multiple tasks and projects simultaneously
  - Professional and mature
  - Optimistic and sense of humor
  - Willing to challenge self to come up with creative ideas and solutions
  - Bachelor's Degree preferred
  - Ability to work independently and take initiative
  - Excellent organizational and communication skills
  - Deep belief in the power and potential of young people to create social change
  - Experience working with youth
  - Passionate about social justice and working with diverse communities
  - Must be a US Citizen, US National or Permanent Resident Alien
  - Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
- \*Eligibility to participate in MPF is contingent on the results of this screening

### Fellow Schedule

Monday-Friday 9am-5pm (Program Days until 5:30pm and some evening/weekend events)

**Supervisor Name:** Amanda Potter

**Supervisor Email:** [apotter@mg.harvard.edu](mailto:apotter@mg.harvard.edu)

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [masspromisefellowapplication2019](http://masspromisefellowapplication2019) to complete a general application and upload your letter of interest, resume and contact info for two references ASAP and before May 1<sup>st</sup>, 2019.

### More Info

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- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1<sup>st</sup>, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5<sup>th</sup>, 2019
- More information about Mass General Hospital Center for Community Health Improvement and the youth program can be found at <https://www.massgeneral.org/cchi/services/treatmentprograms.aspx?id=1492>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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