



MGH Revere CARES AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description The MGH Revere CARES Youth Initiative invests in the future of Revere youth through several programs designed to build a solid sense of self, encourage positive peer and adult relationships, hone academic skills, and provide positive role models, helping to put students on a path toward future academic and career success. The Fellow will be responsible for assisting a cohort of 25 juniors/seniors throughout their preparation process, with a focus on college selection, financial aid, Common App and supplemental essay and writing support, and sharing scholarship opportunities with students. The Fellow will spend 80% of their overall year of service on delivering programming focused on college & career exploration with 20% devoted to general program support. This position will be primarily based out of Revere High School.

Essential Responsibilities

- Facilitate the junior/senior weekly Power of Know club with a focus on career exploration and college preparation..
- Invite speakers, from a vast array of fields, to present to juniors/seniors on career options and opportunities.
- Meet individually with seniors to develop a college application timeline with focus on assisting students through the Common App process
- Meet individually with juniors to discuss college planning and post-graduation options
- Assist in planning and facilitation of field trip opportunities for students.
- Plan and coordinate, with former Revere CARES alumni, to present a college panel discussion to juniors/seniors.
- Attend weekly Revere CARES staff meetings.
- Assist in the planning of events, such as the annual Self-Care Fair.
- Build an equitable, safe, caring and supportive environment for all students.
- Provide additional support for Revere CARES high school programming, as needed.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

Qualifications

- Ability to successfully work both autonomously and in a team environment
- Excellent verbal and written communication skills.
- Be well organized, on time, and maintain professional boundaries.
- Maintain a positive attitude when working with students and coworkers.



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www.masspromisefellows.org



- Be open to change, flexibility and being able to adapt to programming challenges when necessary.
 - Preferable to have access to a car, for occasional use, to obtain supplies when needed (with mileage reimbursement)
 - Ability to work independently and take initiative
 - Excellent organizational and communication skills
 - Experience working with youth
 - Must be a US Citizen, US National or Permanent Resident
 - Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
- *Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule & Location

Monday - Friday: 9-5pm (On site at Revere High School Monday through Thursday and remote on Friday)

Supervisor Name: Shannon Larson

Supervisor Email: Slarson4@mgh.harvard.edu

Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
 A taxable living allowance of up to \$20,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15th, 2022
- More information about [Revere CARES] and the youth program can be found at [<https://www.massgeneral.org/community-health/cchi/>].
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



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