



La Vida AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description:

The Massachusetts Promise Fellow(s) will be responsible for collaborating with program staff in advising our Senior class of 45 scholars and supporting our Junior class of 45 scholars. The Fellow(s) will work together with our staff to guide seniors through the college application process as well as support planning for college tours, develop and facilitate weekly workshops for both juniors and seniors, and participate in our monthly family workshops. Other responsibilities will include supporting staff and students with tutoring sessions, tracking student's community service sites, and hour requirements, and external trips and events.

Essential Responsibilities:

- Advise cohort of 10-15 seniors with college applications, financial aid applications, and scholarships
- Provide advisement in selection and admissions process for post-secondary opportunities, specifically at competitive and highly ranked four-year public and private universities
- Support in preparation and facilitation of weekly workshops for juniors and seniors
- Advise juniors with applications for summer opportunities and scholarships
- Support in coordination of college trips, on-site college visits, class outings and LVS annual events including graduation and recruitment
- Coordinate tutoring for students that fall below quarterly minimum GPA of 3.0
- Coordinate and track student service hours requirements
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

Qualifications:

- Belief and commitment in the La Vida Scholars' mission, program model, and core values
- Understanding of strategies that support students from underrepresented backgrounds in achieving successful college admittance, enrollment and retention
- Desire to build deep relationships with young people and their families with a commitment to working across difference
- Self-starter with strong organizational skills and ability to multitask, problem-solve, meet deadlines, and pay close attention to detail
- Demonstrated understanding of the cultures & communities we serve in Lynn, MA
- Excellent interpersonal communication skills (written and oral) & relationship-building skills
- Experience with lesson planning and curriculum development a plus
- Experience teaching and/or facilitating a plus
- Bachelor's and Associate's degrees will be considered

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Bi-Lingual or Multi-Lingual fluency a plus (*Khmer, Haitian Creole, Spanish, Mandarin, etc.*)
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday through Thursday: 10:30AM to 7:00PM
- Fridays: 11:00AM to 5:00PM
- One Saturday every 1-2 months for college trips or events
- Trips and events on some holidays (i.e. Columbus Day, Veterans Day, MLK Day)

Fellow Service Location:

- La Vida, 120 Munroe St. Lynn, MA 01901

Site Contact Name: Peter Barros

Site Contact Email: pbarros@la-vida.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,195 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [mpfapplication2020](#) to complete a general application **ASAP before June 1st, 2020**

More Info:

- Selection decisions will be made on or before July 1st, 2020. **All position offers will be provisional until 2020-2021 federal funding has been confirmed.**
- Program start date is August 4th, 2020
- More information about La Vida and the youth program can be found at <https://lavidascholars.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.