



Health Resources in Action AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description:

The Leaders through Education, Action, and Hope (LEAH) Project is a college access, job readiness, and youth development initiative. We train and support low-income, Boston Public high school students of color, known as "LEAH Mentors," to teach science, technology, engineering and math (STEM) lessons and provide homework help to elementary school students. The LEAH Project's mission is to cultivate the power of youth to transform their lives and communities through science, education, and service. The Massachusetts Promise Fellow will enhance the LEAH Project's College Readiness Program (CRP) to increase the college-readiness of high school juniors including managing a tutoring program, planning college visits, parent engagement events, and college workshops.

Essential Responsibilities:

- Provide ongoing coaching and support to 15-20 high school juniors
- Work with LEAD Staff to interact with and support all LEAH Mentors in programming
- Manage a tutoring program, as part of the College Readiness Program curriculum
- Provide assistance with scholarships, leadership/service opportunities, and college applications
- Meet with Mentors one-on-one to develop and monitor academic and personal goals
- Schedule and conduct at least ten local college tours
- Facilitate a LEAH Mentor event to engage families and help prepare youth for college
- Support facilitation of weekly meetings/trainings for LEAH Mentors
- Travel to afterschool sites where Mentors are placed to meet with youth, observe lessons, and provide feedback
- Assist with event planning (kick off celebration, end of year event, STEM Career nights)
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

Qualifications:

- Excellent organizational and communication skills
- Experience working with youth
- Flexible schedule to accommodate some evening and weekend events/field trips
- Strong critical thinking and problem-solving skills
- Be able to plan and facilitate meetings
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Bachelor's degree strongly preferred

- Bilingual (English and Spanish) a plus
- Background/experience in STEM (science, technology, engineering, math) a plus (but not required)
- People of color are encouraged to apply
- First generation college graduates are encouraged to apply
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday-Friday, 9:30AM-6:30pm (Flexible, some weekend and evening events)

Fellow Service Location:

- 2 Boylston St. 4th Floor Boston, MA 02116

Supervisor Name: Elizabeth Faroul

Supervisor Email: efaroul@hria.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,195 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [mpfapplication2020](#) to complete a general application **ASAP before June 1st, 2020**

More Info:

- Selection decisions will be made on or before July 1st, 2020. **All position offers will be provisional until 2020-2021 federal funding has been confirmed.**
- Program start date is August 4th, 2020
- More information about Health Resources in Action and the LEAH Project can be found at <https://hria.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.