



## The Leaders through Education, Action, and Hope (LEAH) Project AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### Service Description

Boston-The Leaders through Education, Action and Hope (LEAH) Project is a college access, job readiness, and youth development initiative that trains, and supports low-income, Boston Public high school students of color, known as "LEAH Mentors," to teach science, technology, engineering and math (STEM) lessons and provide homework help to elementary school students. The LEAH Project's mission is to cultivate the power of youth to transform their lives and communities through science, education, and service. The Fellow will lead and enhance the LEAH Project's College Readiness Program (CRP) to increase the college-readiness of LEAH Mentors including managing a tutoring program, planning college visits, parent engagement events, and college workshops.

### Essential Responsibilities

- Provide ongoing coaching and support to 45 high school students over the course of the year
- Manage a volunteer tutoring program, as part of the College Readiness Program curriculum
- Provide assistance with scholarships, other leadership/service opportunities, and college applications
- Meet with Mentors one-on-one to develop and monitor an academic and personal goals plan
- Schedule and conduct at least ten local college tours
- Facilitate at least two family-Mentor events to engage parents in helping prepare their child for college
- Develop lasting partnerships with at least three community-based college access organizations in the Boston area
- Support facilitation of weekly meetings/trainings for LEAH Mentors
- Travel to afterschool sites where Mentors are placed to meet with youth, observe lessons, and provide feedback
- Assist with event planning (kick off celebration, end of year event, STEM Career nights)
- Assist with planning and facilitating other HRIa youth trainings
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Qualifications

- Flexible schedule to accommodate some evening and weekend events/field trips
- Strong critical thinking and problem-solving skills
- Be able to plan and facilitate meetings, comfortable speaking in front of an audience and leading trainings
- Ability to prioritize tasks and maintain progress on short and long-term goals

### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- 17 years of age or older
- Bachelor's degree strongly preferred
- Bilingual (English and Spanish) a plus
- Background/experience in STEM (science, technology, engineering, math) a plus
- People of color are encouraged to apply
- First generation college graduates are encouraged to apply
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint-based FBI check.  
\*Eligibility to participate in MPF is contingent on the results of this screening

**FELLOW SCHEDULE** M-F, 9:30am-6:30pm (Flexible, some weekend and evening events)

**Supervisor Name:** Allyson Shifley

**Supervisor Email:** ashifley@hria.org

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [masspromisefellowapplication2019](http://masspromisefellowapplication2019) to complete a general application **and upload your letter of interest, resume and contact info for two references ASAP and before May 1<sup>st</sup>, 2019.**

### More Info

- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1<sup>st</sup>, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5<sup>th</sup>, 2019
- More information about the LEAH Project and the youth program can be found at [www.leahproject.org](http://www.leahproject.org).
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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