



The LEAH Project at Health Resources in Action AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

BOSTON- The Leaders through Education, Action and Hope (LEAH) Project is a college access, job readiness, and youth development initiative that recruits, trains, and supports low-income, high school students of color in Boston Public Schools (BPS), known as "LEAH Mentors," to teach science, technology, engineering and math (STEM) lessons and provide homework help to elementary school students. The Fellow will lead and enhance the LEAH Project's College Readiness Program (CRP), working directly and consistently with 20 youth (juniors) throughout the year. Through the CRP, the Fellow will work to increase the college-readiness of LEAH Mentors including managing a tutoring program, planning college visits, parent engagement events, and college workshops, facilitating Mentor orientation and weekly meetings, conducting site visits, and meeting individually with Mentors.

Supervisor: Allyson Shifley, MPH, LEAH Program Manager, ashifley@hria.org

Essential Responsibilities

- Create and manage a volunteer tutoring program, as part of the College Readiness Program curriculum
- Provide assistance with scholarships, other leadership/service opportunities, and college applications
- Meet with Mentors one-on-one to develop and monitor an academic and personal goals plan
- Schedule and conduct at least ten local college tours
- Facilitate at least two family-Mentor events to engage parents in helping prepare their child for college
- Develop lasting partnerships with at least three community-based college access organizations in the Boston area
- Support facilitation of weekly meetings/trainings for LEAH Mentors
- Provide technical assistance to LEAH program partner sites where LEAH Mentors are placed
- Travel to afterschool sites where Mentors are placed to meet with youth, observe lessons, and provide feedback
- Assist with event planning (kick off celebration, end of year event, STEM Career nights)
- Assist with planning and facilitating other HRIA youth trainings
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Massachusetts Promise Fellowship

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masspromisefellows@neu.edu ♦ www.masspromisefellows.org

Qualifications

- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Strong critical thinking and problem-solving skills
- Be able to plan and facilitate meetings, comfortable speaking in front of an audience and leading trainings
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Experience working with youth
- Deep belief in the power and potential of young people to create social change
- Flexible schedule to accommodate some evening and weekend events/field trips
- Passionate about social justice and working with diverse communities
- Must have a valid driver's license
- Bachelor's degree strongly preferred
- Bilingual (English and Spanish) a plus
- Background/experience in STEM (science, technology, engineering, math) a plus
- People of color are encouraged to apply
- First generation college graduates are encouraged to apply
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

M-F, 9AM-6PM (FLEXIBLE, SOME WEEKEND AND EVENING EVENTS)

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

How to Apply

Apply ASAP! Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as filled.

More Info

- Interviews will take place during May, 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1st, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7th, 2018
- More information about The LEAH Project at Health Resources in Action can be found at www.leahproject.org.
- **Visit www.masspromisefellows.org for detailed program information**

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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