



## Freedom House AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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**Service Description** Freedom House's mission is to transform the economic and cultural fabric of high need communities through education and leadership development. The Fellow will hold the responsibilities of a high school/college and career success coach for the Freedom House PUSH Program. The Fellow will work closely with the staff at Freedom House and students and faculty at the Snowden International High School, the Jeremiah E Burke High School, Boston International and Newcomers Academy to determine needs and extent of support required and assist students in improving academic achievement by meeting with them on a regular basis to clarify learning problems and work on study skills.

### Essential Responsibilities

- Coach up to 15-25 10-12 grade students for the academic year via one-on-one and small group sessions in areas related to program goals such as academics, personal growth, leadership and service, health and wellness, college and financial aid planning etc.
- Create and facilitate workshops for 10-12 grade students at the partner high schools.
- Collect and maintain accurate and appropriate data on program performance indicators.
- Collaborate with guidance & support staff and in-school community partners to promote positive college driven and civically engaged communities.
- Conducts an evaluation to determine the program's effectiveness
- Represent the organization at relevant events.
- Occasional evenings & weekends when required.
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

### Qualifications

- Knowledge of teaching techniques and academic programs preferred
- Be a creative, positive, proactive and flexible professional with the ability to prioritize multiple tasks
- Strong critical thinking and problem-solving skills
- Possess a genuine passion for working with youth of color in a direct service setting
- Be a team player who can also work independently

- Interest in and commitment to national and community service
- Knowledge of the college and financial aid planning process preferred
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.

\*Eligibility to participate in MPF is contingent on the results of this screening

### Fellow Schedule

Monday - Friday 9:00AM - 5:00 PM (*Schedule Is Subject to Change Based On Site Work Hours*)

**Supervisor Name:** Ashley Harton Powell

**Supervisor Email:** [ahartonpowell@freedomhouse.com](mailto:ahartonpowell@freedomhouse.com)

### Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

### More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15<sup>th</sup>, 2022
- More information about Freedom House and the youth program can be found [www.freedomhouse.com](http://www.freedomhouse.com)
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information.

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.