



## Framingham Public Schools AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### Service Description:

The Mass Promise Fellow (MPF) will work in coordination with Framingham Public School's (FPS) Department of Community Resource Development (CRD) to support Framingham High School's Resiliency for Life Program (RFL). Founded in 1999, Resiliency for Life is an academic intervention and dropout prevention program within the Framingham Public Schools that serves students who are at high risk of academic failure.

### Essential Responsibilities:

- Meet with RFL High School students, in school and after school, to help complete missing assignments, plan for college, and be another supportive adult in their lives.
- Plan and organize community/family events
- Meet regularly with Manger of Secondary OST to review RFL's strategic plan and assess recommendations and goals
- Identify and cultivate community partners that may bring additional resources to RFL
- Participate in CRD's professional development and staff meetings
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth

### Qualifications:

- At least 2 years' experience working with students and families from diverse cultural, socioeconomic backgrounds and abilities
- Willingness to work with students with special educational or emotional needs
- Demonstrated knowledge of computer use and appropriate applications
- Self-starter with strong organizational skills and ability to multitask, problem-solve, meet deadlines, and pay close attention to detail
- Demonstrated ability to communicate effectively, verbally and in writing.
- Respect for confidentiality
- Commitment to teamwork and collaboration with diverse groups of people.
- Fluency in a second language skill (Spanish or Portuguese preferred, but not required).
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not

### Massachusetts Promise Fellowship

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masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

**Fellow Schedule:**

- Monday through Friday, 9AM - 5PM
- Occasional nights and/or weekends, hours and schedule adjusted to reflect that

**Fellow Service Location:**

- 73 Mt. Wayte St., Suite 5 Framingham, MA 01702 & 115 A St. Framingham, MA 01701

**Supervisor Name:** Casey Bell

**Supervisor Email:** [cbell@framingham.k12.ma.us](mailto:cbell@framingham.k12.ma.us)

**Benefits**

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:  
A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,195 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

**Contact Information**

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [mpfapplication2020](#) to complete a general application **ASAP before June 1<sup>st</sup>, 2020**

**More Info:**

- Selection decisions will be made on or before July 1<sup>st</sup>, 2020. **All position offers will be provisional until 2020-2021 federal funding has been confirmed.**
- Program start date is August 4<sup>th</sup>, 2020
- More information about Framingham Public Schools can be found at <https://www.framingham.k12.ma.us/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.