



ENROOT

AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description Enroot is a community-based nonprofit with a mission to empower immigrant youth to achieve academic, career, and personal success through inspiring out-of-school experiences. Enroot seeks a Massachusetts Promise Fellow to provide academic enrichment support to our 10th and 11th grade students in Cambridge. The Cambridge Fellow will lead weekly academic tutoring and mentoring nights, help create a Cambridge mentoring curriculum, and co-facilitate our weekly leadership seminar. The Fellow will work closely with the Cambridge Program Director to set up field trips to local businesses, organize speaker panels, and lead weekly discussions about leadership skills.

Essential Responsibilities

- Support recruitment and onboarding of 35-40 Cambridge Rindge and Latin School students
- Support recruitment, onboarding, and training of 60 volunteer mentors and tutors
- Lead the mentoring program component of the Leadership cohort (35 student-mentor matches), including supervision on mentoring nights and ongoing mentor support
- Lead tutoring program component for Leadership cohort (25 student-tutor matches), including supervision on tutoring nights and implementation of strategies to strengthen tutoring program
- Co-facilitate weekly leadership seminars with the Cambridge Program Director
- Plan monthly field trips for students to shadow various jobs and for mentor-mentee outings
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

Qualifications

- Passion for working with diverse youth and families and the ability to work with people from a variety of backgrounds
- Experience working with high school students and/or English Learners
- Flexibility, patience, and a good sense of humor
- Fluency/proficiency in one or more of the following languages strongly preferred: Haitian Creole, Spanish, Portuguese, French, Bengali, Hindi, or Arabic

- Proficiency with Microsoft and Google Drive applications; Salesforce experience a plus Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

Monday: 9 am – 5 pm; Tuesday: 11 am – 7 pm; Wednesday: 9 am – 5 pm; Thursday: 11 am – 7 pm; Friday: 9 am – 1 pm.

Service Location: Hybrid schedule with 2-3 days in Cambridge Rindge & Latin School or Enroot Office and 1-2 days virtual

Supervisor Name: Paola Ozuna-Pelletier

Supervisor Email: pozuna@enrooteducation.org

Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$20,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15th, 2022
- More information about Enroot and the youth program can be found at www.enrooteducation.org.
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



Massachusetts Promise Fellowship
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