



Enroot AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

CAMBRIDGE-Enroot is a non-profit organization that empowers immigrant youth to achieve academic, career, and personal success through inspiring out-of-school experiences. Through Enroot, students participate in professional internships, leadership development, post-secondary guidance, mentoring, and tutoring. The AmeriCorps Massachusetts Promise Fellow will take a key role in leading the Leadership Cohort, a group of 30-35 students in Cambridge. Working closely with the Enroot team, s/he will co-facilitate weekly seminars, lead monthly Junior and Senior Workshops focused on post-secondary access, provide 1:1 guidance for students on college/career exploration, and lead weekly academic tutoring. This position offers a meaningful opportunity to lead major program components and work directly with immigrant high school students.

Supervisor: Alex Houston, Program Operations and Development Manager, ahouston@enrooteducation.org

Essential Responsibilities

- Support student recruitment and onboarding of 35-40 students
- Lead workshops for 11th and 12th grade students focused on college and career exploration.
- Provide 1:1 guidance for 30-35 juniors and seniors for post-secondary plans and develop a system for Enroot to use to track college and career progress of students.
- Lead tutoring program component for Leadership Cohort (25-30 matches), including supervision on tutoring nights and implementing strategies to strengthen tutoring program
- Recruit and train 30-40 new volunteer mentors and tutors
- Co-facilitate the weekly Leadership Seminar with the Program Director
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Qualifications

- Passion for working with diverse youth and families and the ability to work with people from a variety of backgrounds.
- Experience working with high school students and/or English Language Learners
- Flexibility, patience, and a good sense of humor

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Fluency/proficiency in one or more of the following languages strongly preferred: Haitian Creole, Spanish, Portuguese, French, Bengali, Hindi, or Arabic.
- Proficiency with Microsoft and Google Drive applications; Salesforce experience a plus
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

Monday: 9 am – 5 pm; Tuesday: 12 pm – 8 pm; Wednesday: 12 pm – 8 pm; Thursday: 12 pm – 8 pm; Friday: 9 am – 5 pm.

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
 A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

How to Apply

Apply ASAP! Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as full.

More Info

- Interviews will take place during May, 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1st, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7th, 2018
- More information about Enroot and the youth program can be found at www.enrooteducation.org
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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