



East Boston Social Centers AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description The Promise Fellow will help assist in leading our Joyful Eastie Youth Council, a program in which youth are paid to learn about key factors for living a joyful life and then develop and implement approaches to increase both personal and community joy and in the process learn skills (research, website design, video production, and more). The Youth Council work draws on evidence of what matters most for joy, with a focus on relationships, purpose, mindfulness, and fitness (please see the Joyful Eastie Youth Council designed webpage: joyful-eastie.com). These practices and the structure of the Council itself, together with the opportunity to earn money, also will help youth reduce stress, increase positive coping skills, reduce social isolation, increase self-esteem and self-awareness, increase leadership skills, provide direct mental health support, and increase positive youth engagement with adults, organizations, and peers. The Fellow will provide support around program implementation. They will help organize activities, teach the Joyful Eastie curriculum, lead discussions around mental health, facilitate leadership trainings, help youth plan and organize community service projects designed and provide technical support, host workforce and college readiness workshops, mentor youth one-on-one and in group settings, and provide support around homework help and tutoring.

Essential Responsibilities

- Help lead program design, curriculum development, and evaluation implementation
- Assist in daily implementation and organization of activities, lesson plans, workshops, and training and help lead discussions
- Review both written work and any digital media materials made for the Joyful Eastie project and provide feedback
- Provide tutoring and homework support throughout the duration of the program
- Establish relationships with other organizations to ensure a meaningful collaboration
- Will meet with the BYN Director weekly and as needed to discuss program updates and administrative issues; and will help to manage the participant tracking system
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and timesheets
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 10.5 month commitment

Qualifications

- The desire to serve with diverse constituencies
- Ability to serve with youth in a group setting; past experience with youth helpful
- Excellent written and oral English communication skills
- Willingness to take initiative to achieve goals
- Strong project management/multi-tasking abilities
- Strong computer/digital skills, i.e. Microsoft Office Suite, esp. Excel, Word and PowerPoint; HTML, website/graphic design, video production
- Experience with creating social media content and social media management
- An interest in youth mental health and well-being
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule: Monday through Friday from 10 AM to 6 PM ; some evening events required

Site location: 68 Central Sq., Boston, MA 02128

Supervisor Name: Stacey Villeda

Supervisor Email: svilleda@ebsoc.org

Benefits

For an 10.5 month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$20,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,495 educational award ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [here](#) to complete a general application **and upload your letter of interest, resume and contact info for three references ASAP and before July 15, 2022.**

More Info

- Interviews will take place during April-June 2022 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 28th, 2022 to guarantee an on time program start. **All position offers will be provisional until 2022-2023 federal funding has been confirmed.**
- Program start date is August 15th, 2022
- More information about the East Boston Social Centers and the youth program can be found at <https://www.ebsoc.org>.
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



Massachusetts Promise Fellowship
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