



## Charlestown High School Boston Public Schools AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### Service Description

**BOSTON-**The Massachusetts Promise Fellow at Charlestown High School will serve as an Academic Coach for a select group of 20 students in 9<sup>th</sup> and 10<sup>th</sup> grade who need sustained academic support. The Fellow will build relationships and work one-on-one with students during the school day, and then coordinate after-school programming focused around scholastic engagement, academic skill-building, and tutoring. The Fellow will work with a team of teachers, maintain weekly contact with these students' families, and track students' academic progress throughout the school year – with the ultimate goal of creating academically rigorous, meaningful, and fun learning experiences for this group of students.

**Supervisor:** Paige Lemieux, [plemieux@bostonpublicschools.org](mailto:plemieux@bostonpublicschools.org)

### Essential Responsibilities

- Serve at Charlestown High School (Boston Public Schools) for the entire 2018-2019 School Year
- Recruit 15 to 20 students in 9<sup>th</sup> or 10<sup>th</sup> grade to work with as an Academic Coach
- Work with students in small groups and one-on-one during the school day
- Coordinate 6-8 hours weekly of after-school programming for these students
- Maintain weekly contact with students' families
- Track students' academic progress throughout the school year
- Lead field trips and other fun extracurricular activities for this group of students
- Meet at least once a week with Site Supervisor
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Qualifications

- Strong critical thinking and problem solving skills
- Skilled at high school level Algebra and Geometry and at written and verbal English language text analysis

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
[masspromisefellows@neu.edu](mailto:masspromisefellows@neu.edu) ♦ [www.masspromisefellows.org](http://www.masspromisefellows.org)

- Ability to prioritize tasks and maintain progress on short and long-term goals
- Cultural competency working with students from all over the city of Boston
- Commitment to creating an environment where all students can succeed
- 17 years of age or older
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

### Fellow Schedule

MONDAY - FRIDAY, 8:00 AM-4:00 PM

WORKING WITH STUDENTS AND STAFF DURING THE SCHOOL DAY FROM 8:00 TO 2:00 PM

RUNNING AN AFTER-SCHOOL PROGRAMMING FOR 15-20 STUDENTS FROM 2:00 TO 4:00 PM

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:  
 A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### How to Apply

**Apply ASAP!** Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as full.

### More Info

- Interviews will take place during May, 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1<sup>st</sup>, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7<sup>th</sup>, 2018
- More information about Charlestown High School and the youth program can be found at [www.charlestownhs.org](http://www.charlestownhs.org)
- **Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information**

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary

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disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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Northeastern University  
College of Professional Studies

