



## Breakthrough Greater Boston AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

### Service Description

Cambridge-Breakthrough Greater Boston's (BTGB) mission is to prepare low-income students for success in college and train the next generation of urban teachers using its unique Students Teaching Students model. To accomplish this goal, BTGB provides year-round academic and college access supports to 7<sup>th</sup>-12<sup>th</sup> grade students. The Massachusetts Promise Fellow will contribute to BTGB's mission by supporting students' academic achievement and college aspirations at our Cambridge campus through direct engagement with a cohort of high school students. The Fellow's direct service will consist of one-on-one academic mentoring for 9<sup>th</sup>-12<sup>th</sup> grade students, small group academic support during the 9<sup>th</sup> and 10<sup>th</sup> grade Study Hall Program, and college application support for 12<sup>th</sup> grade students. In addition, the Fellow will oversee the coordination of college and career exploration opportunities for high school students.

### Essential Responsibilities

- Work with a cohort of 15-20 students involved in BTGB's six-year academic program on a weekly basis. Activities will include one-on-one tutoring, small group academic support and homework assistance, and facilitation of study skills workshops
- Support a cohort of 5 students through the college and scholarship application processes
- Coordinate BTGB's Study Hall Program for 9<sup>th</sup> and 10<sup>th</sup> grade students
- Research and coordinate academic, college, and career-related enrichment opportunities
- Support with implementation of a volunteer recruitment strategy for the Academic Mentor program that will include:
  - Identifying potential volunteer sources
  - Conducting outreach to build partnerships
  - Facilitating volunteer recruitment, intake, and training
- Collaborate with team members to collect and analyze academic data for students grades 7-12
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Qualifications

- Ability to prioritize tasks and maintain progress on short and long-term goals
- Strong critical thinking and problem-solving skills
- Ability to work independently and take initiative

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Excellent organizational and communication skills
  - Deep belief in the power and potential of young people to create social change
  - Experience working with youth
  - Passionate about social justice and working with diverse communities
  - Bachelor's Degree
  - Prior experience with Breakthrough or the Cambridge Public Schools a plus
  - Fluency in Spanish, Haitian Creole, Amharic, Somali, Arabic, Bengali, Hindi, Tigrinya or Urdu a plus
  - Must be a US Citizen, US National or Permanent Resident Alien
  - Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
- \*Eligibility to participate in MPF is contingent on the results of this screening

### Fellow Schedule

M-F, Typically 9 am – 5 pm

Flexible schedule with some evening and weekend hours

**Supervisor Name: Ameer Naik**

**Supervisor Email: [anaik@btgbmail.org](mailto:anaik@btgbmail.org)**

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [masspromisefellowapplication2019](http://masspromisefellowapplication2019) to complete a general application **and upload your letter of interest, resume and contact info for two references ASAP and before May 1<sup>st</sup>, 2019.**

### More Info

- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1<sup>st</sup>, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5<sup>th</sup>, 2019
- More information about Breakthrough Greater Boston and the youth program can be found at [www.breakthroughgreaterboston.org](http://www.breakthroughgreaterboston.org).
- Visit <https://masspromisefellows.org/apply> for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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