



Boys & Girls Club of Greater Salem AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on and college and career exploration and academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Service Description

Salem-The Fellow will team with the full time Teen Director to provide homework help during after-school hours, helping members grades 6-12 with their homework, communicating with school teachers and staff to learn how to help the members who are in need of extra assistance, overseeing volunteers to assist members with their homework. In addition, for a small group of members, the Fellow will oversee a project that compares their standardized test scores with averages among their classmates in order to determine if being a Club member improves a member's academic performance. The Fellow will be directing Diplomas 2 Degrees program. This is a Boys & Girls Club of America college readiness program that provides a range of services to guide Club members as they work toward high school graduation and prepare for post-secondary education and career success. Session Topics include but are not limited to; financial aid, college application process, extra curricula activities, the importance of grades, SAT/MCAS testing, etc. Members will also be visiting multiple colleges during the program year. Follows requirements for regular employees as outlined in the Employee Handbook.

Essential Responsibilities

- Prepare youth in grades 6-12 for success through programming; mentoring and other activities and services provided by the Club
- Complete required MPF data and evaluation requirements
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

Qualifications

- Familiar with principles related to youth development; partnership development; group leadership skills
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Deep belief in the power and potential of young people to create social change
- Experience working with youth
- Passionate about social justice and working with diverse communities
- High School diploma or GED required
- Must be a US Citizen, US National or Permanent Resident Alien

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115
masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.
*Eligibility to participate in MPF is contingent on the results of this screening

Fellow Schedule

Monday through Friday from 12 PM to 8 PM during normal school weeks.

During Salem Public School vacation weeks, the schedule may be adjusted to 8 AM to 4 PM.

During August, a mutually acceptable schedule between the fellow and the Chief of Operations will be developed.

Supervisor Name: Emi Perez **Supervisor Email:** Eperez@bgcgs.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,095 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit masspromisefellowapplication2019 to complete a general application **and upload your letter of interest, resume and contact info for two references ASAP and before June 1st, 2019.**

More Info

- Interviews will take place during April and May, 2019 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 1st, 2019. **All position offers will be provisional until 2019-2020 federal funding has been confirmed.**
- Program start date is August 5th, 2019
- More information about Boys & Girls Club of Greater Salem and the youth program can be found at www.bgcgs.org
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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