AmeriCorps Massachusetts Promise Fellow
Service Site: Youth Enrichment Services, LC Success Coordinator

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.

Youth Enrichment Services Service Description: The Massachusetts Promise Fellow LC Success Coordinator at Youth Enrichment Services (YES) will be working with 13-15 year old students in the Leadership Corps program. The Fellow will support youth by facilitating workshops, experiential volunteer projects, and activities focused on leadership development and academic engagement. The LC Success Coordinator will have a unique opportunity to use YES offered outdoor programming to reinforce lessons learned in workshops.

Essential Responsibilities:
- Support youth leaders in weekly leadership meetings and experiential volunteer projects: plan and facilitate workshops, provide academic support, share resources, and supervise homework hour
- Provide youth with one-on-one support: facilitate goal setting, benchmarks, support transition from YES program participant to youth leader and from middle school to high school student.
- Co-Facilitate and coach youth during YES offered outdoor weekday or weekend programming
- Lead OutdoorAdventure and Operation SnowSports programs where LC teens serve as volunteers
- Work with program and outreach staff to develop relationships with Dorchester, Mattapan, and Roxbury middle and high schools to recruit youth participants
- Maintain program records, including student portfolios, attendance, scheduling, and demographics
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets.
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Qualifications:
- Excellent organizational and communication skills
- Experience working with youth; experience in an out-of-school-time program (as staff, volunteer, or participant) preferred
- Willingness to participate in YES offered outdoor activities
- Strong critical thinking and problem-solving skills; Flexibility and adaptability to a fast paced

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Northeastern
City and Community Engagement

Massachusetts Promise Fellowship
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and changing environment

- Comfortable working with Microsoft applications including Outlook and Excel
- Valid driver’s license
- Must be a US Citizen, US National or Permanent Resident
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening*

**Fellow Schedule:**

- Monday-Friday, 9am-5pm
- The schedule will adjust October through December to include a later start time and 3-4 weekday evenings until 7pm to accommodate youth program times; From January to March the schedule will include three weekdays until 7pm and a Saturday or Sunday for SnowSport trips

**Fellow Service Location:** 412 Massachusetts Ave, Boston, MA 02118

**Site Contact Name:** Yuliya Lantsman  
**Site Contact Email:** leadership@yeskids.org

**Benefits**

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

- A taxable living allowance of up to $18,000/year
- Excellent training opportunities
- FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year
- Loan forbearance and an up to $6,345 educational award
- Travel allowance to MPF Meetings
- Career coaching and support
- Healthcare benefits

**Contact Information**

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application as soon as possible.

**More Info:**

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **Youth Enrichment Services** and the youth program can be found at [https://yeskids.org/](https://yeskids.org/)
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.