



AmeriCorps Massachusetts Promise Fellow Service Site: The Welcome Project

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

The Welcome Project Service Description: The Welcome Project (TWP) builds the collective power of immigrants to participate in and shape community decisions through programming for youth and adults that develops leadership skills, builds civic engagement, and strengthens immigrant voices across the city. The Massachusetts Promise Fellow will work to expand and formalize our College and Career Readiness Program. The Fellow will work with 20-25 high school students to provide 1:1 post secondary guidance and lead workshops focused on college planning and career exploration for students and their parents. The Fellow, with support of our staff members, will recruit and facilitate weekly meetings with youth, and strengthen our current program model.

Essential Responsibilities:

- Engage in one-on-one and group college and career advising
- Hold weekly meetings with youth in the program around college and career planning
- Host monthly community workshops for youth focused on college and career planning
- Lead monthly workshops with immigrant parents
- Strengthen current program model through curriculum development
- Revise current list of Undocu-friendly colleges, programs, and scholarships
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets.
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Qualifications:

- Bicultural/bilingual experience, language fluency in Spanish, Portuguese, or Haitian Creole preferred.
- Experience working with high school students and/or English Language Learners
- Experience working with immigrants AND a strong commitment to social justice
- Proficiency with Microsoft and Google Drive applications
- Effective communication skills (listening, writing, speaking).
- Flexibility in schedule, including the ability to work some evenings and occasional weekends.

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday-Friday, 10am-6pm
- Some weekend flexibility to host community workshops or attend organizational events

Fellow Service Location: The Welcome Project 530 Mystic Ave, Somerville, MA 02145

Site Contact Name: Kenia Alfaro

Site Contact Email: kenia@welcomeproject.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

More Info:

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **The Welcome Project** and the youth program can be found at <https://www.welcomeproject.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.