



AmeriCorps Massachusetts Promise Fellow Service Site: La Vida Scholars

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

La Vida Scholars Service Description: The Massachusetts Promise Fellows will be responsible for collaborating with our two full time program staff in advising our 45 12th grade Scholars, supporting our 45 11th grade Scholars, their 90 families, and engaging our 200+ alumni for events. The Fellows will primarily work together with our staff to guide seniors through the college application process as well as support planning for college tours/visits, develop and facilitate weekly workshops for both 11th and 12th grades, and participate in our monthly family workshops. *La Vida will host three Fellows this year with each Fellow working with Seniors in addition to another grade level.*

Essential Responsibilities:

- Advise cohort of 10-12 seniors with college applications, financial aid applications, and scholarships
- Advise selection and admissions process for post-secondary opportunities, specifically at competitive four-year public and private universities
- Support in preparation and facilitation of weekly workshops for 10th, 11th, and 12th grade Scholars
- Advise juniors on summer opportunities and scholarships
- Coordinate college trips, host on-site/remote college info sessions, and assist with La Vida events including annual graduation, Fun Fridays, and recruitment
- Coordinate 1 of 3 special projects including; managing service project requirements, leading academic advising, or managing the scholar tutoring program
- Design, plan and co-facilitate family meetings for 10th, 11 or 12th grade students
- Meet weekly with Program Staff for general check-in & supervision
- Complete Onboarding and college access training
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

Qualifications:

- Belief in the La Vida Scholars' mission, program model, and core values
- Commitment to strategies that allow students from underrepresented backgrounds to achieve successful college admittance, enrollment, and retention
- Understanding of a mission geared towards college readiness, post-secondary success, and the acquisition of academic, professional, social-emotional, and self-efficacy skills for young adults
- Desire to build deep relationships with young people and their families
- Self-starter with strong organizational skills and attention to detail
- Demonstrated understanding of the cultures & communities we serve in Lynn, MA
- Excellent interpersonal communication & relationship-building skills
- Experience with teaching, lesson planning, and/or curriculum development a plus
- Spanish fluency is a plus
- Bachelor's degree preferred; Associate's degree will be considered
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday-Thursday, 10am-7pm, Fridays, 10am-4pm

Fellow Service Location: 120 Munroe St, Lynn, MA 01901

Site Contact Name: Peter Barros **Site Contact Email:** pbarros@lavidascholars.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

More Info:

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **La Vida Scholars** and the youth program can be found at <https://lavidascholars.org/>

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- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.