



## AmeriCorps Massachusetts Promise Fellow Service Site: Health Resources in Action - The LEAH Project

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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**Health Resources in Action Service Description:** The LEAH Project is a science, technology, engineering and math (STEM), college access, and career readiness program for Boston area youth typically underrepresented in STEM fields (low-income youth, youth of color, first generation college youth) with the vision of increasing representation of Black and Latinx individuals in STEM professions. The LEAH Project aims to diversify the STEM workforce by providing youth with paid STEM internships as well as college readiness and workforce development programming that empowers them to pursue education and career opportunities in STEM fields. The Fellow will enhance the LEAH Project's College Readiness Program (CRP) to increase the college-readiness of high school sophomores and juniors including facilitating workshops, planning college visits, parent engagement events, and college workshops.

### Essential Responsibilities:

- Provide ongoing coaching and support to 15-20 high school juniors over the course of the year
- Onboard incoming high school sophomores
- Interact and support all LEAH youth in programming, along with LEAH staff (up to 50 youth)
- Provide assistance with scholarships, leadership/service opportunities, and college applications
- Meet with youth one-on-one to develop and monitor an academic and personal goals plan
- Schedule and conduct at least ten local college tours
- Facilitate a LEAH youth and family event to engage families in preparing their youth for college
- Support facilitation of weekly meetings/trainings for LEAH youth
- Assist with event planning (kick off celebration, end of year event, STEM Career nights)
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

### Qualifications:

- Excellent organizational, communication, critical thinking, and problem-solving skills
- Experience working with youth

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Flexible schedule to accommodate some evening and weekend events/field trips
- Meeting facilitation experience, comfortable speaking in front of an audience and leading trainings
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Bachelor's degree strongly preferred, background/experience in STEM a plus (but not required)
- Bilingual (English and Spanish) a plus
- People of color and first generation college graduates are encouraged to apply
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *\*Eligibility to participate in MPF is contingent on the results of this screening*

### Fellow Schedule:

- Monday-Friday, 9:30am-6:30pm
- Flexible, some weekend and evening events

**Fellow Service Location:** 2 Boylston St, Boston, MA 02116

**Site Contact Name:** Elizabeth Faroul **Site Contact Email:** efaroul@hria.org

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

### More Info:

- Selection decisions will be made on or before July 1<sup>st</sup>, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16<sup>th</sup>, 2021
- More information about **HRIA** and the youth program can be found at <https://hria.org/projects/the-leah-project/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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*The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.*

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