



## AmeriCorps Massachusetts Promise Fellow Service Site: Haverhill Public Schools

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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**Haverhill Public Schools Service Description:** The Haverhill Public Schools' Fellow will work with our After School program, taking the lead to support a core group of intentionally recruited middle school students who have been identified as underperforming academically or have other challenges impeding their education. The Fellow will be responsible for building relationships with this group of students and supporting homework, academic skill-building, providing academic enrichment, physical activity, and social emotional learning support within the framework of the after school program.

### Essential Responsibilities:

- Visit and become familiar with each Out of School Time site
- Build relationships with program stakeholders at the target site
- Create a positive learning environment with students, including setting group norms for the program
- Foster leadership skills as a role model by encouraging students and setting high expectations
- Survey students to identify strengths, interests, and areas of support
- Lead after school homework support, academic enrichment, project-based learning program, and physical activity
- Check in daily with targeted students
- Celebrate successes and positive reinforcement along the way
- Connect with community leaders to support student interests and learning opportunities.
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets.
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

### Qualifications:

- Understand the purpose of the Haverhill Public Schools Out-of-School Time Program.
- High School Graduate pursuing higher education
- Experience in Discovery Club or Access 21 preferred
- Excellent verbal and written processing skills, in another language-a plus

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- Good organization and time management skills
- Able to engage and work with others from diverse ethnic and cultural groups.
- Relate positively with others, as evidenced by evaluations and/or references.
- Exhibits leadership qualities such as the ability to take the initiative, interpret and explain new information, motivated to learn, identifies ways in which he/she is a leader, comfortable speaking in front of others, and can collaboratively solve problems
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *\*Eligibility to participate in MPF is contingent on the results of this screening*

### Fellow Schedule:

- Monday-Friday, 9am-5pm

**Fellow Service Location:** Burnham School 45 Fountain School Haverhill, MA 01830/ Constentino School 685 Washington St, Haverhill, MA 01832

**Site Contact Name:** Denise Johnson

**Site Contact Email:** denise.johnson@haverhill-ps.org

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

### More Info:

- Selection decisions will be made on or before July 1<sup>st</sup>, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16<sup>th</sup>, 2021
- More information about **Haverhill Public Schools** and the youth program can be found at <https://www.haverhill-ps.org/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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*The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.*

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