



## AmeriCorps Massachusetts Promise Fellow Service Site: Enroot - Cambridge Leadership Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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**Enroot Service Description:** Enroot is a community-based nonprofit with a mission to empower immigrant youth to achieve academic, career, and personal success through inspiring out-of-school experiences. Enroot seeks a Massachusetts Promise Fellow to provide academic enrichment support to our 10th and 11th-grade students in Cambridge. The Leadership Fellow will lead weekly academic tutoring and mentoring nights, create a mentoring curriculum, and co-facilitate our leadership seminar. The Fellow will work closely with the Program Director and Program Manager to set up field trips to local businesses, organize speaker panels, and lead weekly discussions about leadership skills.

### Essential Responsibilities:

- Support recruitment and onboarding of 35-40 Cambridge Rindge and Latin School students
- Support recruitment, onboarding, and training of 60 volunteer mentors and tutors
- Lead mentoring program of the Leadership cohort by creating 35 student-mentor matches, supervising mentoring nights, and providing ongoing mentor support
- Lead tutoring program for Leadership cohort by creating 25 student-tutor matches, supervising tutoring nights, and implementing strategies to strengthen tutoring program
- Co-facilitate weekly leadership seminars with the Program Director
- Plan monthly field trips for mentor-mentee outings and student opportunities to shadow various jobs when program is in person
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

### Qualifications:

- Passion for working with diverse youth and families; ability to work with people from a variety of backgrounds
- Experience working with high school students and/or English Learners
- Flexibility, patience, and a good sense of humor

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Fluency/proficiency in one or more of the following languages strongly preferred: Haitian Creole, Spanish, Portuguese, French, Bengali, Hindi, or Arabic
- Proficiency with Microsoft and Google Drive applications; Salesforce experience a plus
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *\*Eligibility to participate in MPF is contingent on the results of this screening*

### Fellow Schedule:

- Mondays and Fridays, 9am-5pm
- Tuesday-Thursday. 12pm-8pm

**Fellow Service Location:** Enroot: 654 Green St Cambridge, MA 02139 Cambridge, MA 02139/ Cambridge Ringe and Latin High School: 459 Broadway, Cambridge, MA

**Site Contact Name:** Natasha Karunaratne **Site Contact Email:** nkarunaratne@enrooteducation.org

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

### More Info:

- Selection decisions will be made on or before July 1<sup>st</sup>, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16<sup>th</sup>, 2021
- More information about **Enroot** and the youth program can be found at <https://www.enrooteducation.org/>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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*The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.*