



AmeriCorps Massachusetts Promise Fellow Service Site: Boston Day and Evening Academy

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Boston Day and Evening Academy Service Description: The Fellow will work in conjunction with the Post-Graduate Planning Department to provide exploratory workshops and one-on-one College and Career counseling to students graduating within one year who are unsure of their path post-graduation. Our Fellow will demonstrate to students the immediate benefits of obtaining a high school diploma in terms of their career trajectories (and how college factors into that trajectory). The Fellow will develop strategies for supporting students graduating in School Year 21-22 as they transition to college or career.

Essential Responsibilities:

- Develop a strategy, including target activities, for supporting marginalized youth through the transition from high school to postgraduate life
- Lead workshops centered around post-graduate options: college, career, trade apprenticeships
- Motivate students to consider their futures, set goals beyond high school, assess their skills and interests, and pursue opportunities, while working intensively with students to identify and overcome barriers to the educational and career endeavors that will lead to a productive life
- Work one on one with students to define their goals and create detailed plan
- Continue working with students in transition phase to ensure they're meeting their obligations
- Share alternatives to college and support youth applications to alternative programs
- Engage in one-on-one and/or group college and career advising
- Provide exposure to career pathways through panels, field trips, activities, info interviews, etc.
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Qualifications:

- Demonstrated leadership experience and interpersonal skills necessary for working effectively with students, teachers, administrators, and parents
- Excellent oral and written communication, computer and organizational skills

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Experience establishing a collaborative, team-oriented atmosphere that honors diversity while enhancing individual and community growth
- Ability to use and access a variety of media and technology to support job function
- Passion for working with diverse youth and families
- Strong critical thinking and problem-solving skills
- Experience with and/or commitment to youth development
- BA/BS strongly preferred or equivalent experience
- A passion for volunteerism and community service
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday-Friday, 9am-5pm

Fellow Service Location: Boston Day & Evening Academy: 20 Kearsarge Ave, Boston, MA 02119

Site Contact Name: Margie Samp **Site Contact Email:** msamp@bostonpublicschools.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

More Info:

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **Boston Day and Evening Academy** and the youth program can be found at <https://bdea.com/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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