



AmeriCorps Massachusetts Promise Fellow Service Site: Asian Community Development Corporation

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Asian Community Development Corporation Service Description: The Massachusetts Promise Fellow will be responsible for building out ACDC's Chinatown youth leadership programs, A-VOYCE (Asian Voices of Organized Youth for Community Empowerment), through facilitating weekly workshops and acting as a supportive mentor for program participants. The program builds up youth to be equity-centered urban designers - shaping Chinatown for the community, by the community. The Fellow will play a crucial role of guiding the youth from an inward exploration of personal identity into an outward transformation of community power, culminating in youth-led community projects by the end of the program.

Essential Responsibilities:

- Oversee two 32-week programs that build youth up as equity-centered urban planners in Chinatown through skill building, community organizing, and project management
- Create and deliver marketable skills curriculum that will be applied to community projects
- Recruit 10-15 high school youth (ages 14-18) to join first-year program
- Maintain positive relations with 8+ returning youth through relationship building and bonding events
- Maintain positive relations with staff through giving and receiving regular feedback and updates
- Maintain partnerships with schools, local community programs, local artists, and business professionals
- Record all curricula and planning to ensure program sustainability and growth
- Supervise a college intern through weekly check-ins and coaching in curriculum and facilitation
- Administer assessments to measure staff quarterly goals and youth socio-emotional growth
- Supervise youth leaders on-site during occasional weekend or evening workshops/projects
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Qualifications:

- Ability to work independently and take initiative
- Desire to promote a collaborative, inclusive, and caring team culture with staff and youth

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Desire to work with immigrant and first-generation students and deepen their understanding of Asian American communities in the Greater Boston area
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Knowledge of Asian American issues, identity development, and social justice
- Deep value of and ability to create habits of empathy, integrity, and authenticity
- Excellent organizational and communication skills
- Experience working with youth
- Must be a US Citizen, US National or Permanent Resident
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*

Fellow Schedule:

- Monday-Friday, 9:30am-5:30pm
- 2-4 hours of occasional evening or Saturday programming in Spring/Summer

Fellow Service Location: Asian Community Development Corporation: 38 Oak Street, Boston, MA 02111

Site Contact Name: Journey Chen

Site Contact Email: journey.chen@asiancdc.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

More Info:

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **Asian Community Development** and the youth program can be found at <https://asiancdc.org/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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