



AmeriCorps Massachusetts Promise Fellow Service Site: Apprentice Learning

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

Apprentice Learning Service Description: The Mass Promise Fellow will anchor our innovative, hands-on career exploration program for 8th grade students at the Boston Teachers Union School, one of Apprentice Learning's five partner schools. Working alongside AL staff, the Fellow will become a member of the Boston Teachers Union School community representing Apprentice Learning and build trusting mentoring relationships with eighth graders to build their career skills and knowledge and ignite purpose in their future dreams. Additionally, the Fellow will support other AL staff in partner schools across the city.

Essential Responsibilities:

- Teach and present Apprentice Learning's work readiness curriculum with a team of AL staff to 10-15 young people in a classroom setting; plan and implement career activities that introduce seventh graders to Apprentice Learning
- Conduct presentations, small group activities, and meetings that build relationships with students
- Work closely with young people and their families toward a successful application for a paying summer job or a program that furthers an individual's career interests and skills
- Participate in weekly staff meetings and support other staff in delivering high quality program outcomes
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets.
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the state

Qualifications:

Experience working with youth in a camp, school or afterschool setting

- Ability to successfully engage, hold students' attention, and present to students in classroom setting
- Leadership skills and ability to work independently and meet deadlines
- Strong professional written and verbal communication skills
- Demonstrated willingness to work as a member of a team to support others, be supported, and accept feedback
- Commitment to social justice and equity and a willingness to contribute to an equitable workplace

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ www.masspromisefellows.org

- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. **Eligibility to participate in MPF is contingent on the results of this screening*
- Bi-lingual Spanish (written and/or spoken) is helpful.

Fellow Schedule:

- Monday-Friday 8:30 am-4:30pm

Fellow Service Location: Apprentice Learning: 745 Centre St, Jamaica Plain, MA 02130/ Boston Teachers Union School: 25 Walk Hill Str.

Site Contact Name: Helen Russell **Site Contact Email:** hrussell@apprenticelearning.org

Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:
 A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

Contact Information

Apply ASAP! Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

More Info:

- Selection decisions will be made on or before July 1st, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16th, 2021
- More information about **Apprentice Learning** and the youth program can be found at <https://apprenticelearning.org/about/>
- Visit www.masspromisefellows.org for detailed program information

The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.