



ASIAN COMMUNITY DEVELOPMENT CORPORATION YOUTH LEADERSHIP FELLOW

Massachusetts Promise Fellows deliver the resources that young people need to be successful in life by **mobilizing** and **organizing** community activity, **creating** and **leading** powerful initiatives, and **training** and **inspiring** citizen volunteers.

The Massachusetts Promise Fellowship achieves this by placing Fellows with non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing; *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

SERVICE DESCRIPTION

The **Asian Community Development Corporation (ACDC)**, a community-based organization, is committed to high standards of performance and integrity in serving the Asian American community of Greater Boston, with an emphasis on preserving and revitalizing Boston's Chinatown. The Fellow at ACDC will serve as the coordinator for A-VOYCE (Asian Voices of Organized Youth for Community Empowerment). A-VOYCE is an out-of-school time program serving approximately 24 AA youth (ages 13 to 19) annually from Greater Boston communities, including Medford, Quincy, Chinatown and Dorchester. They are the children of immigrant or immigrants themselves and English is not the primary language spoken in their homes. The Fellow will coordinate the A-VOYCE program and will oversee all aspects of the program.

SPECIFIC RESPONSIBILITIES

- Plan and conduct training and out-of-school-time activities for approximately 20 youth
- Perform outreach and recruitment of A-VOYCE participants
- Recruit and supervise interns and volunteers for the program
- Provide radio show production/editing and walking tour training
- Refine training curriculum and conduct any associated research for workshop content, radio production, and walking tour development
- Maintain external relations with both local and national peer groups and networks and identify opportunities for youth to participate in youth, media, and community development forums
- Work with communications and development staff to inform marketing and promoting of A-VOYCE program
- Re-engage Youth Programs alumni and establish an alumni network
- Travel at least once/month for Fellowship meetings, retreats and training

QUALIFICATIONS

- Excellent organizational and communication skills
- The ability to work independently

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115

Phone: 617-373-7881 ♦ Fax: 617-373-5608

k.redepenning@neu.edu ♦ www.masspromisefellows.org

- An interest in national and community service
- The desire to work with diverse constituencies
- Fluency in spoken Chinese (especially Cantonese) or another Asian language is preferred (but not required)
- An interest and/or passion in radio (previous radio experience is not required)
- Experience in working with and motivating young people
- Demonstrated experience in community organizing, education, or community work settings
- Excellent teamwork and facilitation skills
- US Citizen, US National or Permanent Resident Alien

BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$269/week ♦ Comprehensive health care benefits ♦

Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies ♦

Loan forbearance and a \$4,725 educational award

CONTACT INFORMATION

Apply ASAP! Applicants are hired on a rolling basis. Send a letter of interest, resume and contact info for three references **ASAP and before May 22nd, 2009** preferably electronically to:

Dharmena Downey
Asian Community Development Corporation
38 Oak Street
Boston, MA 02852

Phone: 617-482-2380

Fax: 617-482-3056

Email: dharmena.downey@asiancdc.org

www.asiancdc.org

MORE INFO

- Interviews will take place in April and May of 2009
- Hiring decisions will be made on or before June 22nd, 2009
- Program start date is August 2009
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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