



## MASSACHUSETTS COALITION FOR OCCUPATIONAL SAFETY AND HEALTH AMERICORPS MASSACHUSETTS PROMISE FELLOW

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

### SERVICE DESCRIPTION

**MassCOSH** is a nonprofit, membership coalition that organizes and advocates for safe jobs and healthy communities. Based in Dorchester, MassCOSH focuses on immigrants and people of color in the lowest paid and the most unsafe/unhealthy jobs, and engages them in efforts to improve workplace conditions and civic participation to have a voice in policies that govern these conditions. MassCOSH engages its constituents directly in the process of identifying and developing strategies to promote improvements in their workplaces and communities. The Fellow at MassCOSH will work specifically on the Teens Lead @ Work program, a youth led program in which peer leaders identify environmental hazards and unsafe conditions at work, in school, or in their community and then develop and implement solutions to these issues.

**CITY-** Boston

### ESSENTIAL RESPONSIBILITIES

- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 12 month commitment
- Enhance college and career readiness initiatives for the Teens Lead @ Work program through one-on-one goal-setting with peer leaders and hands-on academic support through graduation and transition from high school
- Explore two year and four year college options, as well as vocational and training programs with each peer leader in order to develop a pathway plan
- Identify opportunities to connect students with colleges that have programs for students who are first generation college students
- Train or recruit trainers to facilitate financial literacy, public speaking, life skills, conflict management and dating violence workshops
- Providing training and coaching to youth peer leaders, helping them become effective trainers and facilitators

### QUALIFICATIONS

- Excellent organizational and communication skills

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Interest in and commitment to national and community service
- Experience working with youth
- Strong critical thinking and problem solving skills
- Ability to handle multiple tasks simultaneously
- Ability to see the big picture without losing sight of the details
- Ability to prioritize tasks and maintain progress on short and long-term goals
- 17 years of age or older
- High school diploma or GED equivalent
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

#### **FELLOW SCHEDULE**

M-F, 9AM-5PM

SUPERVISOR NAME: (JENNY.FERNANDEZ@MASSCOSH.ORG)

#### **BENEFITS**

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$14,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and a \$5,815 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

#### **CONTACT INFORMATION**

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit <https://www.surveymonkey.com/r/mpfgeneralapp2017> to complete a general application **and send a letter of interest, resume and contact info for two references ASAP and before June 30<sup>th</sup>, 2017** to Jenny Fernandez at [jenny.fernandez@masscosh.org](mailto:jenny.fernandez@masscosh.org).

#### **MORE INFO**

- Interviews will take place during May and June of 2017 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before July 16<sup>th</sup>, 2017. **All position offers will be provisional until 2017-2018 federal funding has been confirmed.**
- Program start date is August 8<sup>th</sup>, 2017
- More information about MassCOSH and the youth program can be found at <http://masscosh.org/>
- **Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information**

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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